



## Accepted Student Checklist

Please visit the **Accepted Student page** to access important information including the **Graduate Student Handbook** and the forms referenced below  
[graduate.assumption.edu/acceptedstudents](http://graduate.assumption.edu/acceptedstudents)

- Deposit/Intent to Enroll Form (Complete Online):** Please be sure to complete the Deposit/Intent to Enroll Form online by the deposit deadline noted on your acceptance letter. If you are accepting admission, it will let us know the term you plan to begin and other needed information. Each program has specific start terms and all require a \$200 deposit. Your \$200 deposit will be applied to your first term charges. Once your deposit is received you will be mailed your student login information for email, portal, Brightspace and course registration access.
- Financial Aid: Please note that financial aid must be in place at time of course registration.** All graduate students seeking financial aid must complete the FAFSA. Go to [www.fafsa.ed.gov](http://www.fafsa.ed.gov) to file your FAFSA and to find out more information. Financial aid awards cannot be processed until the FAFSA is complete. You may contact Financial Aid at [fa@assumption.edu](mailto:fa@assumption.edu) or (508) 767-7158, if you have additional questions or need assistance.
- Immunization Health Record Documentation Compliance (Complete and Return):** The immunization documentation is to be completed by 1) all full-time graduate students (full-time status is any graduate student enrolled in nine (9) credits or more in any one semester); 2) all full-time and part-time health science students; and 3) any full-time or part-time student who is on a student or other visa, including international students attending or visiting classes as part of a formal academic visitation or exchange program. Be sure that you are in compliance with this requirement. Non-compliant students will not be allowed to register for additional classes. Please mail your completed Immunization Health Record forms to: *Assumption College, Attn: Brenda Torres, Medical Secretary, Graduate Studies, 500 Salisbury Street, Worcester, MA 01609* or Fax to (508) 767-7098. Questions? Call (508) 767-7325.
- Health Insurance Waiver (Complete Online):** Massachusetts State Law requires graduate students enrolled in six (6) credits to be enrolled in the Assumption College health plan unless you determine that you have adequate health insurance after reading the Health Insurance Plan brochure. You may **waive the charge by completing the online Health Insurance Waiver by the deadline date.** The cost for this plan and the waiver can be found through the Immunization & Health Insurance Requirements link on the Accepted Student Page. Note that students who begin their program in the summer need not complete the waiver form at this time. This form must be completed by students enrolled in the Fall and Spring terms only.  
  
State law requires that you provide us with information about the plan under which you are covered, including the Policy Number, in order for us to waive the current cost of the insurance charge prior to registration. If you do not complete the online Health Waiver Form by the deadline date, your student account will automatically be billed for the current cost of the insurance. This charge will not be able to be reversed so please be sure to complete the waiver form.
- If you have not yet submitted an **official, final**, undergraduate transcript with a degree completion date, please submit it to our office prior to the beginning of the semester. You will not be allowed to register for courses until an official, final transcript is received.

If you have questions please contact the Graduate Studies office at  
(508) 767-7387 or [graduate@assumption.edu](mailto:graduate@assumption.edu). Fax us at (508) 799-4412.